পরিশিষ্ট-ক

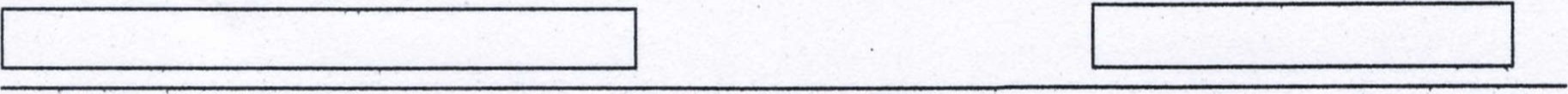
Format for Research Proposal

Please prepare the proposal in following format on A4 sized paper.

# Part-A

## Project information

Project number assigned by the BAC Date of receive



l. Title of the research project:

1. Name and Address of the Researcher:

|  |  |  |
| --- | --- | --- |
| Name |  |  |
| Designation |  |  |
| Name & address of researcher's working institute/organization |  |  |
| E-mail |  |  |
| Cell phone number |  |  |

1. Name and Address of the co-researcher (if any):

|  |  |  |
| --- | --- | --- |
| Name |  |  |
| Designation |  |  |
| Name & address of co-researcher's working institute/organization |  |  |
| E-mail |  |  |
| Cell phone number |  |  |

1. List of on ongoing research project(s) of the principal researcher:

|  |  |  |
| --- | --- | --- |
| Serial | Title of the project | Expected date of Completion |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |

I/We do hereby assure that the project is not submitted to any other organization and the research will be conducted maintaining the highest level of ethical standard following the research policy of BAC.

|  |  |
| --- | --- |
| Signature of the | Signature of the |
| Researcher | Co-researcher |

Counter signature of the Head of the institution

# Part-B

Logical interpretation

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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|  | |  |  |  |  | | --- | --- | --- | --- | | l. | Title of the Research Project |  |  | | 2. | Statement of the problem Maximum 0 500 words |  |  | | 3. | Objectives of the research   1. General objective 2. Specific objective |  |  | | 4. | Literature review |  |  | | 5. | Rationale of the research project |  |  | | 5. | Scope of the study |  |  | | 6. | Methodology: Sources of data, intended population and sampling, data collection technique and data analysis technique etc. |  |  | | 7. | Expected results of the study |  |  | | 8. | Contribution to the quality assurance in higher education |  |  | | 9. | Key performance indicators of the project |  |  | | 10. | References |  |  | | l1. | Annexure |  |  | |  | A. A detailed tentative budget B. Work plan of the project  (preferably a date inserted Gantt chart)  C. Bio-data of researcher (s) | :  :  : |  | |

## Budget

(The budget of a project must be limited to taka 3, 00, 000/- (three lac) only. Maximum 20% of the estimated budget may be expend for researcher 's honorarium. The total budget will be disbursed in three instalments to a SND/STD account of the project name. While the first instalment is 40% of the total budget, the other two instalments are 30% each.)

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Sl. No. | Head of expenditure | Amount | | |
| 1st instalment (40%) | 2nd instalment (30%) | 3rd instalment (30%) |
| 1. | Research tools development |  |  |  |
| 2. | Data collection |  |  |  |
| 3. | Data analysis |  |  |  |
| 4. | Report composing |  |  |  |
| 5. | Printing |  |  |  |
| 6. | Stationaries |  |  |  |
| 7. | Transportation/conveyance |  |  |  |
| 8. | Honorarium of the researcher(s) |  |  |  |
| 9. | Miscellaneous |  |  |  |
|  | Total amount |  |  |  |
| Grand Total | |  | | |

Signature of the

Researcher and Date

## Project completion plan

(The project must be completed within the fiscal year) Work plan (in Gantt chart)

|  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Objectives | Major activities | Duration in months | | | | | | | | |
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Short CV of the Researcher(s)

(To be filled in by the researcher & Co-researcher separately)

1. Name……………………………………………………………………………………………………………………………………………..
2. Designation……………………………………………………………………………………………………………………………………
3. Official Mailing Address

………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………

Phone•Mobile• 

Fax•E-mail•



1. Academic Attainment (Only university degrees — last one first):

|  |  |  |  |
| --- | --- | --- | --- |
| Degree | Year | University | Major Field |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

1. Research/Teaching Experience•  Years
2. Area of Expertise•
3. No. of Publication: (a) International Journal• (b) National Journal •
4. No. of Publication in related field: (a) International Journal •



### (b) National Journal •



1. List of articles published during last 5 years in peer reviewed journals.

(Please attach the title page of each article listed with the original copy of the proposal)

1. h-indices 
2. Signature of the Researcher:

Date:

Short CV of the Researcher(s)

(To be filled in by the researcher & Co-researcher separately)

1. Name
2. Designation• 
3. Official Mailing Address•



Phone•Mobile• 

Fax•E-mail•



1. Academic Attainment (Only university degrees — last one first):

|  |  |  |  |
| --- | --- | --- | --- |
| Degree | Year | University | Major Field |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

1. Research/Teaching Experience•  Years
2. Area of Expertise•
3. No. of Publication: (a) International Journal• (b) National Journal •
4. No. of Publication in related field: (a) International Journal •



### (b) National Journal •



1. List of articles published during last 5 years in peer reviewed journals.

(Please attach the title page of each article listed with the original copy of the proposal)

1. h-indices 
2. Signature of the Researcher:

Date:

Short CV of the Researcher(s)

(To be filled in by the researcher & Co-researcher separately)

1. Name
2. Designation• 
3. Official Mailing Address•



Phone•Mobile• 

Fax•E-mail•



1. Academic Attainment (Only university degrees — last one first):

|  |  |  |  |
| --- | --- | --- | --- |
| Degree | Year | University | Major Field |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

1. Research/Teaching Experience•  Years
2. Area of Expertise•
3. No. of Publication: (a) International Journal• (b) National Journal •
4. No. of Publication in related field: (a) International Journal •



### (b) National Journal •



1. List of articles published during last 5 years in peer reviewed journals.

(Please attach the title page of each article listed with the original copy of the proposal)

1. h-indices 
2. Signature of the Researcher:

Date:



**Project Progress Report**

[Name of the project]

Duration: [According to workplan, insert project commencing date & ending date]

* 1. Principal Researcher
  2. Associate Researcher (if any)
  3. Describe the progress of the project according to the following relevant components
     1. Literature review:
     2. Questionnaire development:
     3. Sample selection, interviewee selection, secondary data collection etc.:
     4. Primary data collection:
     5. Data analysis:
     6. Draft report writing:

(If there are any other components that you want to mention above, please insert the right chronology)

* 1. Identify the progress level in the Gantt Chart submitted with proposal:
  2. If there is any apprehension of slowing down the project, please identify the difficulties/deterrents  and describe an overcoming plan for that:
  3. Overall remarks of the researcher about the progress and timely completion of the project:

Signature of the Principal Researcher

Date